

Miss E Hickling
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Kingswood Primary School

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6th December 2023

Dear Parent and Carers,

Christmas is finally here and we cannot wait for our festivities to begin. We hope sending out this term's events' calendar at the start of the term was useful to arrange days/times in advance. As promised, below outlines in more detail this year's Christmas events taking place next week.

Tuesday 12th December:

Christmas jumpers can be worn on this day, with school uniform on the bottom.

Visiting Pantomime

We have a pantomime visiting school on Tuesday morning. FOKS have organised and paid for this as a treat for the children. Snacks do not need to be brought in.

Christmas Fair - 2.00pm-4.00pm

Gates will open at 1.55pm, where we welcome parents and carers to join us for our festivities arranged by FOKs!

Please come through the front reception, where all children and teachers will welcome you into the hall. Parents and carers can walk their child/ren around the fair, where there will be stalls for you to purchase your child/ren's Christmas Crafts, as well as the raffle draw, refreshments and Father Christmas, who will read to your children in the grotto. *Please book tickets via FOKs' link for the grotto by 8th December <https://forms.gle/SQUDU8iohtJCjMuo8> and raffle tickets have already been sent out.*

Leaving the fair/drop-off:

Once you have visited the fair, if you wish to leave with your child before 3.15pm, please do so via the front entrance and ensure they are signed out with the front office/Mrs Sanchez. We ask all parents/carers leaving at 3.15pm to also exit via the front entrance as teachers will be in the hall on their class stalls.

All children who do not have an adult who cannot make the fair, are to attend the fair until 3.15pm. You can give your child/ren money to bring for the fair in that instance. Walkers will be allowed to exit as usual, but only at 3.15pm and not before. If you cannot attend the fair and are picking up at usual time, please do so via the front door with Mrs Sanchez, as again teachers will be in the hall on their stalls, but we do hope you will then be able to come and join in with the festivities.

Please Note: the same applies as usual pick-up - children **will not** be allowed to leave with a different adult/family member unless this has been communicated on the door in the morning, or



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via email. This applies for 3.15pm **and** earlier exits. If we do not have an email/verbal correspondence from the parent and/or carer of the child, you will be asked to wait.

This will be a busy time and so we ask parents and carers to support us by being patient at the door. You may have to wait to be seen upon collection, whilst we are ensuring the safeguarding of all pupils - we **thank you** for your support with this in advance.

Wrap-around:

Wrap-around will still be taking place for all children pre-booked into the club/provision. We do ask, if you are signing out your child for the fair, please come back to reception to let them know they are not attending wrap-around. If you are not attending the fair, children can be picked up from wrap-around via Birch class door.

Wednesday 13th December:

Christmas jumpers can be worn on this day, with school uniform on the bottom.

Nativity and Carol Concert:

We have two performances - 1.45-2.45pm and 5.30-6.30pm.

Gates will open 15 minutes before both performances for a prompt start.

Since last year, we have made the event a whole school event, as a celebration to everyone at Kingswood. With this, we would ask parents and carers to be mindful that this year the event consists of the whole school - as a celebration of everyone at Kingswood. Therefore, we would kindly ask you to possibly choose either one or the other performance to attend. Extended family members are welcome, however again, please be mindful that this is a whole school event and our hall has a certain capacity.

If we do have a large number attending, then please note there may be standing room only.

Children in costume for the nativity need to bring those to school beforehand for rehearsals and for them to be worn for the matinee performance. Children will then be asked to return to school **in costume** for the evening performance.

If your child is in the nativity and you know they will not be returning for the evening performance, please let Mrs Colgate, Mrs Garland and/or Mr Hill know in advance.

FOKS will be providing refreshments.

If you are attending the marine performance and wish to take your child/ren after it has finished, then please exit via the front reception and pick up your child from their classroom door.



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Please Note: again, the same applies as usual pick-up - children **will not** be allowed to leave with a different adult/family member unless this has been communicated on the door in the morning, or via email, if you are exiting the performance before 3.15pm. If we do not have an email/verbal correspondence from the parent and/or carer of the child, you will be asked to wait.

Wrap-around:

Wrap-around will still be taking place for all children pre-booked into the club/provision. We do ask, if you are signing out your child for the fair, please come back to reception to let them know they are not attending wrap-around. If you are not attending the fair, children can be picked up from wrap-around via Birch class door.

Thursday 14th December:

Christmas jumpers can be worn on this day, with school uniform on the bottom.

School Christmas Dinner: pre-booked - deadline was the 1st December for children wanting Christmas dinner. If you have not booked your child a dinner, they will need to bring in a packed lunch please. All children will be eating in the hall, with staff serving their meal and celebrating the last day of term together.

Close for Christmas: pick-up as usual at 3.15pm

Clubs:

There will not be any after school clubs next week.

We look forward to starting our festivities next week with the pantomime and Christmas Fair on Tuesday 12th December.

We hope this has given detailed information. However, if you have any questions about the above, please do not hesitate to contact us via the office.



'It's beginning to look a lot like Christmas...'



