



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 16 December at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 10th December 2024

Signed: **Hayley Roberts**, Parish Clerk

AGENDA

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 18th November 2024
5.	Planning Applications
5.1	Application Ref: 24/504587/LBC Proposal: Listed Building Consent for the installation of Portakabin storage building on existing hardstanding. Address: Leeds Castle Ashford Road Hollingbourne Kent ME17 1PL
5.2	Application Ref: 24/504586/FULL Proposal: Installation of Portakabin storage building on existing hardstanding. Address: Leeds Castle Ashford Road Hollingbourne Kent ME17 1PL
5.3	Application Ref: 24/504883/LBC Proposal: Listed Building Consent for installation of EV charger. Address: 2 Vine Cottages Lower Street Broomfield Kent ME17 1PT
5.4	Application Ref: 24/504740/FULL Proposal: Erection of a two storey side extension. Address: The Wren Cross Drive Kingswood Kent ME17 3NP
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation November 2024
8.2	Responsible Finance Officer's report November 2024
8.3	To approve the schedule of payments for December 2024
8.4	To ratify payments already made in November 2024

8.5	Reconciliation of invoices against cheques and ledger for November 2024
8.6	To consider the performance against the 2024/25 budget
8.7	To discuss the draft budget for 2025/26 and resolve whether to adopt it
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
10.	Policing
10.1	Crime Figures
11.	To receive an update on the Joint Village Hall Project
12.	To review CCTV quotations and resolve how to progress
13.	To receive feedback from the Reverse Santa Event
14.	To review quotations for the speed signs and resolve how to proceed
15.	Residents' concerns
16.	Any other information
17.	Items for next agenda
18.	Parish Council Meeting
	The next meeting of the Parish Council is scheduled for Monday 16 th January 2025. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.