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June 2025

Dear Parents and Carers,

Parent/Carer Teacher consultation evening for children in all classes will be held this year on **Monday 30th June and Wednesday 2nd July 2025.**

Both evenings will be - 3.30pm - 5.00pm.

As we recently sent out pupil reports at the end of Term 4 and the opportunity to speak with class teachers regarding progress and attainment during Term 5, the evening will be a 5 minute slot to round up your child's academic year and look ahead to September. Meeting slots will be a first come, first served basis, where these will be in reception for parents and carers to sign up this Monday 23rd June. Please can we ask that you sign up during pick-up and avoid drop-off, as the reception area is quieter after school. There will be the opportunity during that time to speak about the MTC results for Year 4 with Miss Punyer and the CAT tests results for Year 5 with Miss Phillips if you wish.

If you have children in other classes, please leave a 10 minute gap between appointments

To ensure everyone has the opportunity to be seen within the time allocated, we would please kindly ask for your help by being prompt to your appointment. We understand that sometimes being late cannot be helped, but please be aware that if this happens, you may be asked to wait for the next available time slot to ensure those parents/carers who are on time are seen as close to their allotted time. If you cannot attend the evening, or would prefer written correspondence, then you can request a quick round-up email from the class teacher, via the office - these will be sent out no later than Friday 11th July.

If your child is on the Special Educational Needs register and you wish to discuss the provision, please make an appointment so see Mrs Le Mar at a separate time.

There will be no clubs on the week of Parent/Carer Consultations. If you are bringing your children with you, you will need to ensure that you are looking after them whilst on site. Wrap-around provision will still be happening, so if your child is booked in, you will be able to collect children from the provision before or after your appointment. A selection of children's books will be available for you to have a look through while you wait for your appointment.

If you have any questions, please do not hesitate to ask.

Kindest Regards,

Mrs Sanchez Daviu
Head of School

