



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood.kentparishes.gov.uk](http://www.broomfieldandkingswood.kentparishes.gov.uk)



## Minutes of the Annual Parish Meeting 2025

Minutes of the Annual Parish Meeting held at Broomfield and Kingswood Village Hall, Kingswood ME17 on Monday 19<sup>th</sup> May 2025

**Present:** Cllr Tina Clark (Chair); Cllr Malcolm Clarke; Cllr Daren Moss; Cllr Linda Blainey and Cllr Robert Mercer

Hayley Roberts – Clerk/RFO

Cllr Gill Fort – MBC

Cllr Sarah Emberson - KCC

There were six members of the public present.

There were no declarations of intent to record the meeting by Cllrs or members of the public.

Cllr Clark opened the meeting at 8.14pm.

| Min No              | Item                                                                                                                                                                                                                                                                        | Action |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 12.<br>12.1<br>12.2 | <b>To receive and approve apologies for absence</b><br>Cllr Chris Pink – work commitments<br>Cllr Gareth Davies – holiday                                                                                                                                                   |        |
| 13.                 | <b>Welcome by Parish Council Chairman, Tina Clark</b>                                                                                                                                                                                                                       |        |
| 14.                 | <b>Approval of the Minutes of the Annual Parish Meeting held on 3<sup>rd</sup> June 2025</b><br>The above minutes were approved as a true copy and duly signed by Cllr Clark.                                                                                               |        |
| 15.                 | <b>Chairman's Annual Report (2024/25)</b><br>The Chairman's Annual Report 2024/25 was read by Cllr Clark which is published in the reports document.                                                                                                                        |        |
| 16.                 | <b>RFO's Report (2024/25)</b><br>The RFO's Report 2024/25 was read by RFO which is published in the reports document.                                                                                                                                                       |        |
| 17.                 | <b>MBC Report by Cllr Gill Fort</b><br>Cllr Fort read report which is published in the reports document.                                                                                                                                                                    |        |
| 18.                 | <b>Reports from external organisations</b><br>Circulated prior to meeting. Reports from local Clubs and Groups published in the reports document.                                                                                                                           |        |
| 19.                 | <b>Q &amp; A Session with members of the public</b><br>No questions raised as addressed at earlier Annual Parish Council meeting.                                                                                                                                           |        |
| 20.                 | <b>Any other information</b>                                                                                                                                                                                                                                                |        |
| 21.                 | <b>Date of next Annual Parish Meeting</b><br>The next Annual Parish Meeting will be held in May 2026, date to be confirmed.<br><br>There was no further business. Cllr Clark thanked everyone who attended and closed the meeting at 8.57pm.<br><br><div>Signed _____</div> |        |